**Visiting Team:**
Sam Hill – Primary Care Engagement Manager (SH)  
Ben Furlow – Information Manager (BF)  
Jan Clossick – Finance Manager (JC)  
Dr Simon Rumley – Chair and Clinical Lead (SR)

**Name of practice:**  
Church Street

**Date:**  
31st July 2014

**Practice Manager /Lead Commissioning GP and any other staff**  
Claire Gould  
Dr John Tudor

**Welcome from the Board GP**

**Strategic**
- **SH** to check what communication around the pilot of Rheumatology has been sent out to practices;
- **Claire Gould** to forward practice over 75’s stroke audit to Emma Prichard;
- **SH** to check with Jeanette Giles if PMS practices can close for ½ hour for education/training purposes;
- **SR** to look at opportunities of 'de-prescribing' for the elderly and how we can support this;
- **SR** to produce a guide to ‘admission prevention’ for practitioners;
- **BF** to revisit a couple of the measures around the over 75’s templates;
- **BF** to send over 75’s questionnaire template.

**Operational**  

**Finance**

**Information**

BF to include the following:
- A&E Attendance - WF average line to be included in 0-5’s and the time of attendance;
- OOH – time of attendance to be included.